

Request for School Equipment

Policy Code:

DFD-E

Adoption Date:

Tuesday, June 22nd, 2010

Review Date:

Tuesday, May 19th, 2015

REQUEST FOR SCHOOL EQUIPMENT

Under certain circumstances the principal of a school may allow use of Iron County School District school equipment. Please fill out this form if you would like to make such a request. The principal will ensure the equipment is in good working order. Lost or broken equipment is the responsibility of the borrowing party to replace or repair.

School from which equipment is to be borrowed: _____

Name of group or individual: _____

Person responsible for equipment: _____

I/we would like to borrow:

_____ (number of items) _____ (type of equipment)

from _____ (beginning date) to _____ (date of return).

The equipment may be taken at the end of the school day indicated by the beginning date and returned before school starts on the date of return.

Signature of borrower: _____ Date _____

Principal's signature: _____ Date _____

