

# Letter of Notification for Provisional Employees

Policy Code:

GCP-E

Adoption Date:

Tuesday, February 22nd, 2011

## LETTER OF NOTIFICATION FOR PROVISIONAL EMPLOYEES

(Non-renewal)

(Date)

Employee's Name

Address

City, State, Zip Code

Dear (Employee):

At the end of this school year (current year), your employment will be completed. As per the policies of employment for provisional employees in the Iron County School District (GCP), we will not employ you for the (next school year).

Sincerely,

Superintendent