



LICENSED EMPLOYEE APPLICATION

Name: _____ Social Security #: _____
(last, first, middle)

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Phone #: _____ Mobile #: _____

Position desired: _____ Date available: _____

Do you have a valid Utah teaching license? Yes _____ No _____
If yes, a copy of your teaching license must be attached to qualify for this position. A copy of your state approved praxis tests must also be attached. (check @ www.ets.org/praxis/ut/requirements)

Elementary _____ Secondary _____ Other _____
(Expiration date) (Expiration date) (Expiration date)

Endorsements _____

If no, have you applied for a Utah license? Yes _____ No _____

Type of license applied for: _____ Endorsements: _____

If you do not have a teaching license, are you a potential **ARL** candidate? Yes _____ No _____

Grade level/subject preferences:

1st _____ 2nd _____ 3rd _____

Education Credential file: (Education Credential file required if available.)

University where Education Credential file is located: _____

Under what name? _____

U.S. citizen? Yes _____ No _____ If no, are you eligible to work in the United States? Yes _____ No _____

TEACHING INFORMATION:

- Are you presently employed by this district? Yes _____ No _____
- Are you a past employee of this district? Yes _____ No _____
If yes, give dates of employment _____ Name then _____
- Are you a relative of an employee of this school district, or a relative of a member of the district Board of Education? Yes _____ No _____
If yes, to whom and what relationship? _____
- Are you currently under contract with another school district? Yes _____ No _____
Where? _____
Reason for seeking a change: _____
- Have you ever been dismissed or denied a "return contract"? Yes _____ No _____
If yes, please explain the circumstances: _____

QUALIFICATION/ACTIVITY INFORMATION:

- If required as an essential function of the position, list extracurricular activities for which you qualify: _____
- List special qualifications or abilities: _____
- Other than English, what language(s) do you speak? _____

PREPARATION FOR TEACHING:

1. Education (begin with high school):

Name & location of institution	Degree	Major	Minor

2. Student teaching:

District	School	City and State	Grades/Subjects	Dates from - to

3. Additional course work: _____

Teaching experience (contract teaching only)

District	School	City and State	Grades/Subjects	Dates from - to

Employment experience other than teaching:

Employer	Location	Kind of work performed	Dates from - to

Volunteer/public service experience: _____

References (references included in your placement file need not be listed): include only those who have knowledge of your teaching experience – teachers, principals, and superintendents.

Name	Position	City and State	Phone #

PERSONAL INFORMATION – REQUIRED

The following questions are to assist in determining a prospective employee’s fitness as an applicant. The answers to these questions are subject to verification by a police agency. A “yes” answer does not automatically disqualify an applicant. Each application will be reviewed individually.

Have you every been convicted of:

- A. A sex-related crime which involved force or minors? Yes _____ No _____
- B. A crime involving violence or the threat of violence? Yes _____ No _____
- C. A crime involving drugs or alcoholic beverages? Yes _____ No _____
- D. Any other conviction other than a minor traffic violation? Yes _____ No _____

If you answered yes to any of these questions, please explain: _____

Have you ever been convicted, plead guilty, plead no contest, or sentenced for any other offense?

Yes _____ No _____ If yes, please indicate the charge and the disposition: _____

If you are presently charged or under indictment for a criminal offense, upon a finding or plea of guilty you shall provide that information to the school district.

Did you undergo a background records check (including fingerprinting) as part of your certification?

Yes _____ No _____

In accordance with Utah state law, this school district may conduct a criminal background check and I hereby waive my rights to a written notice of such.

I hereby certify that the above information is true, accurate and complete to the best of my knowledge and belief. (Any misrepresentation or omission of fact shall be sufficient cause for disqualification to the application or termination of employment.) Furthermore, I understand that this application and records become the property of the District. I understand the District reserves the right to accept or reject this application. I further agree to observe all rules, regulations and policies of the District. I hereby authorize the District to conduct work history, personal references and police record inquiries to determine my acceptability for employment. I further understand that if employed, the employment is temporary pending completion of all required documents and the outcome of history and background investigations. Since references are for my benefit, I do hereby release those furnishing information concerning me from any liability for damage of any nature as a result of furnishing such information.

Signature: _____ Date: _____

Iron District is an equal opportunity employer and does not discriminate with the regard to race, color, religion, national origin, sex, age, marital status, or physical or mental handicap, except where justified to meet a bona fide occupational requirement. Iron District is committed to a policy of keeping its work place free from sexual harassment. Iron District provides reasonable accommodations to the known disabilities of applicants in compliance with the Americans with Disabilities Act.

SIGNATURE AGREEMENT AND RELEASE FOR BACKGROUND AND REFERENCE CHECKS

I certify that all of the above information provided in the application is true and complete. I further agree that if I have provided false, misleading or incomplete information, the District may disqualify me as an applicant or terminate my employment immediately. I understand that this application and records become the property of the District. I authorize Iron County School District to inquire with former employers and/or references and to obtain any and all information regarding my job related background and qualifications **and information regarding any employment action taken or discipline imposed for the physical abuse or sexual abuse of a child or student, as required by Utah Code 53A-6-401**. I release and waive Iron County School District, my former employers and all references from any and all liability in obtaining such information. I also recognize that in accordance with Utah State Law, the District may conduct a criminal background check and I hereby waive my right to further written notice of such. I understand that if employed, the employment is temporary pending completion of all required documents and the outcome of history and background check investigations. If I am presently charged or under indictment for a criminal offense, upon a finding or plea of guilty I shall provide that information to Iron County School District. I further understand that all substitutes are classified as temporary and are therefore employed "at will" by the District. I further agree to observe all the rules, regulations and policies of the District.

Authority: The FBI's acquisition, preservation, and exchange of fingerprints and associated information is generally authorized under 28 U.S.C. 534. Depending on the nature of your application, supplemental authorities include Federal statutes, State statutes pursuant to Pub. L. 92-544, Presidential Executive Orders, and federal regulations. Providing your fingerprints and associated information is voluntary; however, failure to do so may affect completion or approval of your application.

Principal Purpose: Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigating, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.

Routine Uses: During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. Routine uses include, but are not limited to, disclosures to: employing, governmental or authorized non-governmental agencies responsible for employment, contracting, licensing, security clearances, and other suitability determinations; local, state, tribal, or federal law enforcement agencies; criminal justice agencies; and agencies responsible for national security or public safety.

You have the right to expect that officials receiving the results of the criminal history record check will use it only for authorized purposes and will not retain or disseminate it in violation of federal statute, regulation or executive order, or rule, procedure or standard established by the National Crime Prevention and Privacy Compact Council.

I acknowledge that I have carefully read and understand this authorization to conduct a background and reference check. I am knowingly and voluntarily signing this authorization with the understanding that doing so affects my legal rights.

Applicant Signature